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**Constitutional Timetable  
2022/28**

# CONSTITUTIONAL TIMETABLE 2022/28

1. Alongside the havoc wrought on the economy and our members' jobs and livelihoods the coronavirus crisis has severely disrupted the constitutional work of the union. Rather than constantly delaying the refreshing of our lay democracy, more or less at the mercy of caveated public health advice, we propose to recalibrate the union's democratic process by one year and start the electoral cycle for workplace representatives and branch officers, and the committee structure that follows from these elections, from the first quarter of 2022.
2. The pandemic has meant that the 6<sup>th</sup> Policy Conference has been delayed for over a year from its anticipated date in June 2020; it is now scheduled for October 2021. The Executive Council has already decided how it wishes to schedule the Policy Conference and Rules Conference subsequently, which is reflected in this timetable. It is proposed to reschedule the National Industrial Sector Conferences from November 2021 to the Autumn, probably November, of 2022.
3. Although the schedule for the National and Regional Labour Party Liaison Committees has been included in this timetable it should be recognised that politics is always likely to be interrupted by events outside of the union's control, for example, a General Election, which may throw that part of the timetable out of sequence.
4. Before the pandemic struck the Executive Council had approved Guidance on the implementation of Rule 34 Health & Safety. The final page of this paper is revised Guidance on the implementation of Rule 34; essentially inauguration of the health and safety structures will begin in 2022 (which has been incorporated in the table below).

<b>2021</b>	
w/c 18 October	6 <sup>th</sup> Policy Conference, Liverpool
<b>2022</b>	
1 <sup>st</sup> quarter	Branch and workplace elections
2 <sup>nd</sup> quarter	<p>Regional Industrial Sector Conferences; Area Activists Meetings; Regional Equalities Conferences; Regional Young Members' Conference; Regional Retired Members' Conference</p> <ul style="list-style-type: none"> <li>• inc first meeting of respective committees</li> <li>• thereafter committees to meet quarterly in September/December/March and June until <b>March 2025</b></li> </ul> <p><i>Regional Health &amp; Safety Conferences</i></p>
July	<p>First meeting of Regional Committees, National Industrial Sector Committees, National Equalities Committees; National Young Members' Committee; National Retired Members' Committee</p> <ul style="list-style-type: none"> <li>• thereafter committees to meet quarterly in October/January/April/July until <b>April 2025</b></li> </ul>
3 <sup>rd</sup> quarter	<p><i>National Health &amp; Safety Committee</i></p> <p><b>Regional Labour Party Liaison Conferences followed immediately by Regional Labour Party Liaison Committee, thereafter committees to meet quarterly until second quarter of 2025</b></p>
November	National Industrial Sector Conferences inc National RM Conference and National CM Conference
4 <sup>th</sup> quarter	<p><b>National Labour Party Liaison Committee, thereafter Committee to meet quarterly until third quarter of 2025</b></p> <p><i>Regional Health &amp; Safety Committees</i></p>
TBA	National Equalities Conferences; Irish and Scottish Policy Conferences; National Young Members' Conference
<b>2023</b>	
1 <sup>st</sup> quarter	<i>National Health &amp; Safety Conference</i>
2 <sup>nd</sup> quarter	<i>Regional Health &amp; Safety Conferences</i>
→ June	Executive Council elections; new EC takes office from 1 May
July	Combined 7 <sup>th</sup> Policy & 4 <sup>th</sup> Rules Conferences
3 <sup>rd</sup> quarter	<i>National Health &amp; Safety Committee</i>
4 <sup>th</sup> quarter	<i>Regional Health &amp; Safety Committees</i>

<b>2024</b>	
2 <sup>nd</sup> quarter	<i>Regional Health &amp; Safety Conferences</i>
3 <sup>rd</sup> quarter	<i>National Health &amp; Safety Committee</i>
November	National Industrial Sector Conferences inc National RM Conference and National CM Conference
4 <sup>th</sup> quarter	<i>Regional Health &amp; Safety Committees</i>
TBA	National Equalities Conferences; Irish and Scottish Policy Conferences; National Young Members' Conference
<b>2025</b>	
1 <sup>st</sup> quarter	Branch and workplace elections
2 <sup>nd</sup> quarter	<p>Regional Industrial Sector Conferences; Area Activists Meetings; Regional Equalities Conferences; Regional Young Members' Conference; Regional Retired Members' Conference</p> <ul style="list-style-type: none"> <li>• inc first meeting of respective committees</li> <li>• thereafter committees to meet quarterly in September/December/March/June until <b>March 2028</b></li> </ul> <p><i>Regional Health &amp; Safety Conferences</i></p>
July	<p>First meeting of Regional Committees, National Industrial Sector Committees, National Equalities Committees; National Young Members' Committee; National Retired Members' Committee</p> <ul style="list-style-type: none"> <li>• thereafter committees to meet quarterly in October/January/April/July until <b>April 2028</b></li> </ul>
July	8 <sup>th</sup> Policy Conference
3 <sup>rd</sup> quarter	<p><i>National Health &amp; Safety Committee</i></p> <p><b>Regional Labour Party Liaison Conferences followed immediately by Regional Labour Party Liaison Committee, thereafter committees to meet quarterly until second quarter of 2028</b></p>
4 <sup>th</sup> quarter	<p><b>National Labour Party Liaison Committee, thereafter Committee to meet quarterly until third quarter of 2028</b></p> <p><i>Regional Health &amp; Safety Committees</i></p>

<b>2026</b>	
1 <sup>st</sup> quarter	<i>National Health &amp; Safety Conference</i>
2 <sup>nd</sup> quarter	<i>Regional Health &amp; Safety Conferences</i>
→ June	Executive Council elections; new EC takes office from 1 May
3 <sup>rd</sup> quarter	<i>National Health &amp; Safety Committee</i>
November	National Industrial Sector Conferences inc National RM Conference and National CM Conference
4 <sup>th</sup> quarter	<i>Regional Health &amp; Safety Committees</i>
TBA	National Equalities Conferences; Irish and Scottish Policy Conferences; National Young Members' Conference
<b>2027</b>	
2 <sup>nd</sup> quarter	<i>Regional Health &amp; Safety Conferences</i>
July	Combined 9 <sup>th</sup> Policy & 5 <sup>th</sup> Rules Conferences
3 <sup>rd</sup> quarter	<i>National Health &amp; Safety Committee</i>
4 <sup>th</sup> quarter	<i>Regional Health &amp; Safety Committees to meet in 4<sup>th</sup> quarter</i>

<b>2028</b>	
1 <sup>st</sup> quarter	Branch and workplace elections
2 <sup>nd</sup> quarter	<p>Regional Industrial Sector Conferences; Area Activists Meetings; Regional Equalities Conferences; Regional Young Members' Conference; Regional Retired Members' Conference</p> <ul style="list-style-type: none"> <li>• inc first meeting of respective committees</li> <li>• thereafter committees to meet quarterly in September/December/March/June until <b>March 2031</b></li> </ul> <p><i>Regional Health &amp; Safety Conferences</i></p>
July	<p>First meeting of Regional Committees, National Industrial Sector Committees, National Equalities Committees; National Young Members' Committee; National Retired Members' Committee</p> <ul style="list-style-type: none"> <li>• thereafter committees to meet quarterly in October/January/April/July until <b>April 2031</b></li> </ul>
3 <sup>rd</sup> quarter	<p><i>National Health &amp; Safety Committee</i></p> <p><b>Regional Labour Party Liaison Conferences followed immediately by Regional Labour Party Liaison Committee, thereafter committees to meet quarterly until second quarter of 2031</b></p>
November	National Industrial Sector Conferences inc National RM Conference and National CM Conference
4 <sup>th</sup> quarter	<p><b>National Labour Party Liaison Committee, thereafter Committee to meet quarterly until third quarter of 2031</b></p> <p><i>Regional Health &amp; Safety Committees</i></p>
TBA	National Equalities Conferences; Irish and Scottish Policy Conferences; National Young Members' Conference

## **Rule 34 Health & Safety: EC Guidance**

1. Regions shall convene an annual Regional Health & Safety Conference. The Regional Health & Safety Conference shall be open to all accredited Health & Safety Representatives in the region to attend.
2. From 2022, the annual Regional Health & Safety Conferences will be held in the 2<sup>nd</sup> quarter each year.
3. From 2022, every third regional conference (2022, 2025, 2028, etc) shall elect:
  - a) a Regional Health & Safety Committee of 20 delegates, ensuring the widest possible distribution of delegates from across our 19 Sectors, which will hold office for a three year period
  - b) 20 delegates to attend the triennial National Health & Safety Conference; this delegation should not necessarily be made up exclusively of members of the Regional Health & Safety Committee.
4. Immediately after the Regional Health & Safety Conference in the third year (2022, 2025, 2028, etc) the Regional Health & Safety Committee shall meet solely to (i) elect its Chair and (ii) elect its delegates to that National Health & Safety Committee.
5. From the 4<sup>th</sup> quarter of 2022, the Regional Health & Safety Committee shall meet annually. The Regional Health & Safety Committee shall report to the Regional Committee via the Regional Secretary.
6. The first Regional Health & Safety Conference in 2022 shall be chaired by a member present elected on an *ad hoc* basis; thereafter it shall be chaired by the Chair of the Regional Health & Safety Committee. The National Health & Safety Conference shall be chaired by the Chair of the National Health & Safety Committee.
7. The first annual meeting of the National Health & Safety Committee shall be in the 3<sup>rd</sup> quarter of 2022.
8. The triennial National Health & Safety Conference will hold its inaugural meeting in the 1<sup>st</sup> quarter of 2023 and meet thereafter in the 1<sup>st</sup> quarter of 2026, 2029, etc.
9. Regional Secretaries will appoint a union employee to take responsibility in each region for the annual Health & Safety Conference and the Regional Health & Safety Committee.
10. Regional Secretaries should liaise over the timing of their regional conference as it may be expected that the two national health and safety advisors will play an important role in regional conferences.
11. The national health and safety advisors will take responsibility for the annual meeting of the National Health & Safety Committee and the triennial National Health & Safety Conference.
12. Regional Secretaries should note:
  - i. this is a closed system, no delegate is to be elected anywhere in the union outside of this structure, eg, no seat on regional committees and no motions/delegates to Policy Conference, etc
  - ii. regional and national health & safety conferences should not, as far as is possible, be motion based – the format should be based on reports, submissions and expert contributions.
13. These regional and national committees and the national conference although not constitutional are covered by Rule and therefore Rule 11 on gender and ethnic minimum proportionality will apply.
14. Rule 34 and this EC Guidance will supersede and replace all *ad hoc* arrangements currently in place across the union.